

RESOLUTION NO. 24-066

**Riley-Purgatory-Bluff Creek Watershed District Board of Managers**

**Accepting Treasurer’s Report and approving payment of the bills.**

Manager \_\_\_\_\_ moved the adoption of the following resolution which Manager \_\_\_\_\_ seconded:

**NOW THEREFORE BE IT RESOLVED** that the Board of Managers hereby accepts the Treasurer’s Report and approves the paying of the bills set forth for the December 11th, 2024 meeting of the Board of Managers.

The question was on the adoption of the Resolution and there were    yeas,    nay, and    abstentions as follows:

Yea                      Nay                      Abstain                      Absent

**CRAFTON**

**DUEVEL**

**NELSON**

**PEDERSEN**

**ZIEGLER**

Upon vote, the president declared the resolution    .

Dated: December 11, 2024.

\* \* \* \* \*

I, Tom Duevel, secretary of the Riley Purgatory Bluff Creek Watershed District, do hereby certify that I have compared the above resolution with the original thereof as the same appears of record and on file with the District and find the same to be a true and correct transcription thereof.

IN TESTIMONY WHEREOF, I set my hand this \_\_\_\_ day of December, 2024.

\_\_\_\_\_  
Tom Duevel , Secretary



December 9, 2024

Terry Jeffery  
District Administrator  
Riley Purgatory Bluff Creek Watershed District  
18681 Lake Drive E.  
Chanhassen, Minnesota 55317

Dear Terry:

Enclosed please find the checks and Treasurer's Report for Riley Purgatory Bluff Creek Watershed District for the one month and eleven months ending November 30, 2024.

Please examine these statements and if you have any questions or need additional copies, please call me.

Sincerely,

REDPATH AND COMPANY, LLC.

A handwritten signature in black ink that reads "Mark Gibbs".

Mark C. Gibbs, CPA  
Enclosure

**RILEY PURGATORY BLUFF CREEK WATERSHED DISTRICT**  
**VISA ACTIVITY**  
**NOVEMBER 30, 2024**

DATE	PURCHASED FROM	AMOUNT	DESCRIPTION	ACCOUNT #	RECEIPT
10/21/24	Youngstedts	50.54	vehicle oil change	10 -01-4322	Y
10/22/24	T-Mobile	473.34	monthly telecommunications	10-00-4240	Y
10/23/24	Omega Repair	129.00	maintenance for office refridgerator	10-00-4215	Y
10/23/24	Adobe	21.66	monthly software subscription	10-00-4203	Y
10/24/24	Waste Management	199.25	monthly waste pickup	10-00-4220	Y
10/24/24	Eventbrite	1,159.81	CAC conference registration	10-00-4800	Y
10/24/24	Target	92.11	office supplies- external harddrive	10-00-4200	Y
10/24/24	Target	16.23	office supplies- paper and fan	10-00-4200	Y
10/28/24	Omega Repair	235.16	maintenance for office refridgerator	10-00-4215	Y
10/28/24	Adobe	21.66	monthly software subscription	10-00-4203	Pending
10/29/24	US Postal Service	5.40	legal postage	10 -02-4280	Y
10/29/24	Holiday	72.22	vehicle fuel	10 -01-4322	Y
11/04/24	Pitney Bowes	112.90	postage meter lease	10-00-4280	Y
11/07/24	Speedway	73.99	vehicle fuel	10 -01-4322	Y
11/07/24	Office Max	303.22	office supplies- batteries, scissors, etc	10-00-4200	Y
11/12/24	Microsoft	51.84	monthly software subscription	10-00-4203	Y
11/12/24	Microsoft	48.00	monthly software subscription	10-00-4203	Y
11/12/24	Microsoft	189.92	monthly software subscription	10-00-4203	Y
11/12/24	Microsoft	10.00	monthly software subscription	10-00-4203	Y
11/14/24	Office Max	9.09	office supplies- notebooks	10-00-4200	Y
11/07/24	Grand View Lodge	(338.23)	deposit refund for Conference lodging	10-00-4320	Pending
11/07/24	Grand View Lodge	(257.70)	deposit refund for Conference lodging	10-00-4320	Pending
11/07/24	Grand View Lodge	(338.23)	deposit refund for Conference lodging	10-00-4320	Pending
11/07/24	Grand View Lodge	(338.23)	deposit refund for Conference lodging	10-00-4320	Pending
11/07/24	Grand View Lodge	(338.23)	deposit refund for Conference lodging	10-00-4320	Pending
11/07/24	Grand View Lodge	(257.70)	deposit refund for Conference lodging	10-00-4320	Pending
11/07/24	Grand View Lodge	(257.70)	deposit refund for Conference lodging	10-00-4320	Pending
11/07/24	Grand View Lodge	(257.70)	deposit refund for Conference lodging	10-00-4320	Pending
		<b>\$891.62</b>	<b>General Administration Total</b>		
10/21/24	Target	35.63	event catering	20-08-4345	Y
10/21/24	Amazon	51.98	supplies for E&O aquarium	20-08-4200	Y
10/22/24	PetSmart	92.71	supplies for E&O aquarium	20-08-4200	Y
10/28/24	Amazon	19.48	DC field supplies- clamps and flashlights	20-05-4201	Y
11/01/24	Amazon	79.10	DC field supplies- backpack and bags	20-05-4201	Y
11/04/24	Hy-Vee	42.52	event catering	20-08-4345	Y
11/07/24	Café Zupas	286.84	event catering	20-08-4345	Y
11/08/24	Panera Bread	548.47	event catering	20-08-4345	Y
11/08/24	Cub	22.16	event catering	20-08-4345	Y
11/08/24	Northern Tool & Equipment	510.05	water pump	20-05-4635	Y
11/12/24	Amazon	157.61	DC equipment- camera	20-05-4635	Y
11/12/24	Amazon	(3.51)	shipping refund- DC equipment	20-05-4635	Y
11/12/24	Amazon	(9.23)	shipping refund- DC equipment	20-05-4635	Y
11/15/24	Fat Pants Brewing	113.03	E&O event catering	20-08-4345	Y
11/18/24	Uprooter	620.00	E&O program buckthorn remover	20-08-4635	Y
		<b>\$2,566.84</b>	<b>District-Wide Total</b>		
		<b>\$3,458.46</b>	<b>GRAND TOTAL</b>		

Riley Purgatory Bluff Creek Watershed District

## **Interim Financial Statements**

*November 30, 2024*



4810 White Bear Parkway White Bear Lake, MN 55110 651.426.7000 [www.redpathcpas.com](http://www.redpathcpas.com)

Redpath and Company is an independent member of HLB International, a world-wide organization of professional accounting firms.

Riley Purgatory Bluff Creek WD  
Balance Sheet  
November 30, 2024

ASSETS

Current Assets		
4M Fund	7,976,101.09	
CDs	471,000.00	
Due From Other Govt.	247,047.00	
Taxes Receivable-Delinquent	17,921.54	
Pre-Paid Expense	47,138.23	
Security Deposits	7,244.00	
	<hr/>	
Total Assets		<u>\$ 8,766,451.86</u>

LIABILITIES AND CAPITAL

Current Liabilities		
Accounts Payable	\$ 628,196.88	
Retainage Payable	12,813.73	
Salaries Payable	21,748.21	
Permits & Sureties Payable	738,978.21	
Deferred Revenue	17,921.54	
	<hr/>	
Total Liabilities		1,419,658.57
Capital		
Fund Balance-General	5,512,807.62	
Fund Balance-Default	2,372,575.27	
Net Income	(538,589.60)	
	<hr/>	
Total Capital		<u>7,346,793.29</u>
Total Liabilities & Capital		<u>\$ 8,766,451.86</u>

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**Riley Purgatory Watershed District  
Treasurer's Report/Check Register for the Period of 11/1/24 to 11/30/24  
To Be Approved at the December 11, 2024 Board Meeting**

**INCOME**

Source	Check Date	Dep. Date	Amount	Description
Colton J Peshek	10/18/24	11/04/24	\$4,867.00	Cash Escrow 2024-064
Colton J Peshek	10/23/24	11/04/24	5,000.00	Cash Escrow 2024-072
Ahlbrecht Masonry Inc	09/26/24	11/04/24	200.00	Permit Fee 2024-069
Custom Home Builders Title, LLC	10/24/24	11/08/24	5,000.00	Permit Fee 2024-078
310 Designs and Development Co	11/06/24	11/08/24	200.00	Permit Fee 2024-053
Merjent, Inc.	11/08/24	11/08/24	1,517.00	Permit Fee 2024-072
Black Cherry Development LLC	11/18/24	11/18/24	45.00	Extension 2021-068
Highway 5 BC LLC	11/21/24	11/26/24	3,000.00	Permit Fee 2024-091
Eventbrite, Inc	11/18/24	11/26/24	104.80	Event Registration
4M Fund	---	11/30/24	33,510.00	November Interest Estimate

**Total Income for November, 2024: \$53,443.80**

**EXPENSES**

Payee	Check #	Pay Date	Amount	Description
Barr Engineering	6841	12/11/24	\$40,962.57	Engineering
City of Eden Prairie	6842	12/11/24	235,000.00	Construction Expense
Jill S. Crafton	6843	12/11/24	936.69	Per Diem
Tom Duevel	6844	12/11/24	650.42	Per Diem
Environmental Systems Research Inst.	6845	12/11/24	6,959.87	Computer Software
Brenda Gadiant	6846	12/11/24	5,000.00	Stewardship Grant
HealthPartners, Inc.	6847	12/11/24	16,864.49	Benefits
Hennepin County Treasurer	6848	12/11/24	311.03	Property Tax
Amy Herbert	6849	12/11/24	1,056.00	Recording Services
Houston Engineering, Inc.	6850	12/11/24	688.75	Permit & Grant Database
Immanuel Lutheran Church	6851	12/11/24	410.00	Stewardship Grant
Iron Mountain	6852	12/11/24	565.54	Office Supplies
K2 Electrical Services, Inc.	6853	12/11/24	1,803.00	Repairs and Maintenance
Marcia Kolb	6854	12/11/24	483.86	Stewardship Grant
Jacob McCue	6855	12/11/24	1,471.88	Stewardship Grant
Metro Sales, Inc.	6856	12/11/24	183.55	Printing
Meyer Contracting, Inc.	6857	12/11/24	5,000.00	Construction Expense
Minnesota Valley Energy Cooperative	6858	12/11/24	59.18	Office Building Utilities
MN CLN Services, Inc.	6859	12/11/24	645.18	Office Building Maintenance
Bonnie Nelson	6860	12/11/24	444.75	Per Diem
Nicola Dell5 LP	6861	12/11/24	8,613.84	Rent
Pitney Bowes, Inc.	6862	12/11/24	32.03	Postage
Prairie Restorations, Inc.	6863	12/11/24	900.00	Professional Services
Principal Life Insurance Company	6864	12/11/24	754.03	Benefits
Redpath & Company, LLC.	6865	12/11/24	2,062.05	Audit & Accounting
RMB Environmental Laboratories, Inc.	6866	12/11/24	2,262.00	Lab Services
Maya Santamaria	6867	12/11/24	533.96	Stewardship Grant
Cynthia Scanlon	6868	12/11/24	500.00	Stewardship Grant
Smith Partners	6869	12/11/24	27,435.16	Legal Expenses
Solitude Lake Management, LLC	6870	12/11/24	227,672.19	Professional Services
Sunram Construction, Inc.	6871	12/11/24	9,000.00	Construction Expense
Thrive Consultancy, LLC	6872	12/11/24	2,500.00	Professional Services
Timber Creek North Townhomes Assoc.,Inc	6873	12/11/24	518.50	Stewardship Grant
T-Mobile	6874	12/11/24	29.91	Telecommunications
Upstream Technologies, Inc.	6875	12/11/24	7,500.00	Computer Software
Verizon Wireless	6876	12/11/24	77.14	Telecommunications
Walnut Grove Homeowners Association	6877	12/11/24	17,603.25	Stewardship Grant
David Ziegler	6878	12/11/24	706.06	Per Diem

**Total Checks for Approval: \$628,196.88**

**Electronic Payments:**

November Wages/Taxes/Benefits	EFT	11/30/24	\$86,258.87
Ameritas Life Insurance	EFT	11/03/24	107.80
Century Link (Lumen)	EFT	11/15/24	339.89
Streamline	EFT	11/15/24	4,760.00
Xcel	EFT	11/17/24	27.63
Xcel	EFT	11/18/24	653.05
November Credit Card	EFT	11/18/24	4,071.71

**Total Expenses for November, 2024: \$724,415.83**

Cash Balances from Ledger for the Month of November	11/1/2024 Balance	Income	Payments	11/30/2024 General Ledger Balance
4M Fund-General Checking	\$8,311,995.19	\$53,443.80	\$312,087.90	\$8,053,351.09

Riley Purgatory Watershed District 2024 Budget Status Report Through 11/30/24

Revenues		2024 Budget	Current Month Revenues	Year-to-Date Revenues	Remaining 2024 Balances	Percent of Budget
	Plan Implementation Levy	\$4,047,281.00	-	\$2,107,358.62	\$1,939,922.38	52.07%
	Permit	114,000.00	9,962.00	282,273.19	(168,273.19)	247.61%
	Grant Income	209,000.00	-	169,806.00	39,194.00	0.00%
	Investment Income	200,000.00	33,510.00	382,643.42	(182,643.42)	191.32%
	Miscellaneous Income	-	-	-	-	0.00%
	Reimbursements	-	-	21,409.87	(21,409.87)	0.00%
	Past Levies	4,400,000.00	-	-	4,400,000.00	0.00%
	Partner Funds	666,000.00	104.80	11,510.64	654,489.36	1.73%
	<b>Total Revenue</b>	<b>\$9,636,281.00</b>	<b>\$43,576.80</b>	<b>\$2,975,001.74</b>	<b>\$6,661,279.26</b>	<b>30.87%</b>

Expenditures		2024 Budget	Current Month Expenditures	Year-to-Date Expenditures	Remaining 2024 Balances	Percent Expended
<b>10</b>	<b>Administrative</b>					
00-40	Board Administration	\$34,763.00	3,242.98	33,618.98	\$1,144.02	96.71%
00-41	Employees/Staff	966,980.00	84,606.51	856,442.04	110,537.96	88.57%
00-42	General Office Expenses	187,003.00	20,431.03	162,846.66	24,156.34	87.08%
00-42	Dues/Insurance	47,380.00	-	\$52,713.52	(5,333.52)	111.26%
00-43	Professional Services	670,927.00	45,552.91	556,487.90	114,439.10	82.94%
00-48	Advisory Committee	5,150.00	1,159.81	2,055.31	3,094.69	39.91%
01-43	Fleet Management	11,371.00	196.75	4,058.52	7,312.48	35.69%
03-43	LAK v. Carver Hennepin, RPBCWD, et al	-	10,350.30	10,350.30	(10,350.30)	
	<b>Total Administrative Expenses</b>	<b>\$1,923,574.00</b>	<b>165,540.29</b>	<b>1,678,573.23</b>	<b>\$245,000.77</b>	<b>87.26%</b>
<b>20</b>	<b>District Wide</b>					
20-01	10-Year Management Plan	\$95,000.00	812.16	65,445.83	\$29,554.17	68.89%
20-02	AIS Inspection and Early Response	68,000.00	-	2,834.37	65,165.63	4.17%
20-03	Cost Share/Stewardship Grant	205,000.00	26,521.45	122,976.10	82,023.90	59.99%
20-05	Data Collection and Monitoring	170,250.00	14,782.63	135,832.22	34,417.78	79.78%
20-06	District Groundwater Assessment	-	105.00	4,322.34	-	0.00%
20-07	Community Resiliency	200,000.00	-	15,912.00	184,088.00	7.96%
20-08	Education and Outreach	115,500.00	2,390.86	35,536.64	79,963.36	30.77%
20-10	Repair and Maintenance Fund	100,000.00	-	-	100,000.00	0.00%
20-13	Wetland Management	25,000.00	7,500.00	23,611.73	1,388.27	94.45%
20-14	Groundwater Conservation	5,000.00	-	-	5,000.00	0.00%
20-15	Lake Vegetation Implementation	142,200.00	-	111,894.22	30,305.78	78.69%
20-16	Opportunity Project	420,000.00	59.18	41,364.72	378,635.28	9.85%
20-xx	UAA Updates	60,000.00	-	-	60,000.00	0.00%
	<b>Total District Wide Expenses</b>	<b>\$1,605,950.00</b>	<b>\$52,171.28</b>	<b>\$559,730.17</b>	<b>\$1,050,542.17</b>	<b>34.85%</b>
<b>30-90</b>	<b>Projects</b>					
30	Bluff Creek	\$641,428.00	10,945.20	\$118,971.31	\$522,456.69	18.55%
40	Riley Creek	1,379,000.00	10,807.04	648,802.83	730,197.17	47.05%
50	Purgatory Creek	1,004,700.00	468,782.19	507,873.80	496,826.20	50.55%
90	Reserve	325,000.00	-	-	325,000.00	0.00%
	<b>Total Projects Expenses</b>	<b>\$3,350,128.00</b>	<b>490,534.43</b>	<b>\$1,275,647.94</b>	<b>\$2,074,480.06</b>	<b>38.08%</b>
	<b>Total Expenditures</b>	<b>\$6,879,652.00</b>	<b>\$708,246.00</b>	<b>\$3,513,951.34</b>	<b>\$3,370,023.00</b>	<b>51.08%</b>

Revenues Over/(Under) Expenses		2024 Budget	Current Month	Year-to-Date	Budget
	Total Revenue	\$9,636,281.00	\$43,576.80	\$2,975,001.74	\$6,661,279.26
	Total Expenditures	6,879,652.00	708,246.00	3,513,951.34	3,365,700.66
	<b>Revenues Over/(Under) Expenses</b>	<b>\$2,756,629.00</b>	<b>(\$664,669.20)</b>	<b>(\$538,949.60)</b>	<b>\$3,295,578.60</b>

No Assurance Is Provided On These Financial Statements  
 Substantially all disclosures required by generally accepted accounting principles are not included.