

**Regular Meeting Minutes – November 20, 2023**  
**RPBCWD Citizens Advisory Committee Monthly Meeting**  
**Location: RPBCWD Office**

**ATTENDANCE**

Status: P=Present, E=Excused, A=Absent without notification

**CAC Members**

Andrew Aller	P
Arne Bjork	E
Bonnie Nelson	P
Dave Paulson	A
Jeff Weiss	P

Jim Boettcher	P
Louise Ludford	E
Marilynn Torkelson	P
Michelle Frost	P
Savanna Larson	E

Sharon McCotter	P
Terry Jorgenson	E

**Others**

Liz Forbes	<i>RPBCWD Staff</i>	P
Terry Jeffery*	<i>RPBCWD Admin</i>	P

Manager Jill Crafton	<i>BOM</i>	P

\* Attended project/program updates portion of meeting

**CAC MOTIONS for the Board of Managers:**

1. none

**Key CAC discussion items for the Board of Managers:**

1. none

**I. Opening – 5 minutes**

- a. Call CAC Meeting to Order: Andrew called meeting to order at 6:03 pm
- b. Attendance: *As noted above*
- c. Matters of public interest: none
- d. Approval of the Agenda: adopted without objection
- e. Designate timekeeper: Andrew
- f. Approval of previous CAC meeting minutes: adopted without objection

**II. Learning Presentation – None**

**III. Board Meeting Recap and Discussion Report by Marilyn**

- a. Highlights from most recent BOM meeting
- b. New Advisory Topics from the Board: none
- c. CAC members: none

**IV. Program and Project Updates – 20 minutes**

- a. General (Liz/Terry): Project & program updates – Timeline Spring Road potential project purchase by end of year. Short term bonding by Dec. 9th. Henn County grant tanks 6-9 months to award. Fall of 2024 start removing invasives, schedule burning. Annual reporting; expanded water Fourth TAP EHAP people. Feb-March CAC input. In person for most of a day. CAC members that would like turfgrass soil testing let Manager know. Sharon, Bonnie, Marilyn, and Jill offered their yards. Annual report will include water quality monitoring

report and soil health. EDDmaps.org invasive species reporting site with app for smartphones.

- b. E&O updates: Calendar update – available for pickup week of Dec 4<sup>th</sup>.
- c. Links shared by CAC members:
  - i. [Update on impacts of prop wash on lake sediments](#) (Zoom recording); [List of recorded webinars](#) from Minnesota Lakes & Rivers
  - ii. [Noble Hill \(Spring Rd\) land purchase](#) (EP News)

**V. CAC Process and Function 15 minutes**

- a. Meetings rescheduled: Due to conflict with state holidays/office closure Jan. & Feb. meetings will be pushed back one week to **January 22** and **February 26**.
- b. [Applications open for new CAC members](#). Usually new members start in January. A welcome presentation will be given to new and existing CAC members in January or February 2024.
- c. CAC terms are two years.
- d. Committee/project interest/ideas (leadership needed) Bird, plant, soil health, insect surveys/monitoring before and after.
- e. Update from CAC Friends Subcommittee – None
- f. Motions by CAC members: None

**VI. Running list of potential guest speakers for Future Meetings – 5 minutes**

- Mat Nicklay (RPBCWD) – overview of permitting and inspections program
- Zach Dickhausen (RPBCWD) – overview of wetland program
- Rachel Whittington (RPBCWD GreenCorps) – soil study update
- City of Bloomington natural areas restoration
- Importance of native plants; resilient landscaping
- Climate change & watershed impacts
- 10 Year Plan Update: Overview/requirements
- CAC/community education approach (idea: soil health study)

**VII. Upcoming Events and Adjournment (5 min)**

- A. CAC Meeting – December 18, 6:00 PM
- B. TAC meeting – as needed
- C. View District calendar at [rpbcwd.com/calendar](http://rpbcwd.com/calendar)
- D. BOM Regular Meetings (1st Wednesdays @ 7 pm): Dec. 13 *Terry Jorgenson* to attend
- E. BOM Workshops (3rd Thursdays @ 7 pm): December 21
- F. Adjournment: Meeting adjourned at 7:29 pm by general consent

**Tentative: Upcoming BOM Workshop Topics (anyone may attend)**

Date	Topic #1	Topic #2	Topic #3
12/23/2023	Disaster preparedness		Project & program update
1/18/2024	2024 Workplans by program		Project & program update
2/15/2024			Project & program update