

Draft Regular Meeting Minutes – November 18, 2024
RPBCWD Citizens’ Advisory Committee Monthly Meeting
Location: RPBCWD Office

ATTENDANCE

Status: P=Present, E=Excused, A=Absent without notification

Members

Andrew Aller	P
Andrew Peterson	P
Sharon McCotter	E

Dave Paulson	P
Jeff Weiss	P
Jim Boettcher	P

Michelle Frost	E
Marilynn Torkelson	P
Terry Jorgenson	P

Others

Liz Forbes	Staff	P
Eleanor Mahon	Staff	E

Manager Pedersen	Manager	P
Manager Crafton	Mgr/guest	P

CAC MOTIONS for the Board of Managers: None

Key CAC discussion items for the Board of Managers: None

I. Opening

- A. **Call CAC meeting to Order:** Meeting was called to order by Andrew Aller at 6:04PM.
- B. **Attendance:** As noted above. Quorum present.
- C. **Matters of general public interest:** None
- D. **Approval of Agenda:** approved without objection
- E. **Approval of Meeting Minutes:** section 2-4: Minnetonka needed to be corrected to Minnehaha. Has already been corrected after being caught earlier. Approved without objection with noted change.

II. Learning presentation – Habitat restoration in Eden Prairie, Karli Witter, City Forestry & Natural Resources Supervisor. [Presentation recorded and on YouTube.](#)

III. Board Meeting Recap and Discussion - report by Jeff Weiss

- A. **Highlights from the (monthly) managers meeting: recording on YouTube channel.**
 - 1. Matters of public interest noted positive comments regarding duck lake from a resident, and a former manager who made many negative comments.
 - 2. Presentation by Barr on a project to restore wetlands near bluff creek, which would raise the normal water level of the wetlands. Would potentially disturb land that was used as a historical dumping ground for garbage. Discussions occurred about how to handle this.

3. Action-item to re-open a permit that had been closed. This was due to it being a wet year and further work was needed.
4. Further discussion regarding the governance manual.
5. Discussion regarding the Duck Lake outlet and modifications. Looking to restore historic lake levels.
6. MNWA discussion around chloride levels
7. Discussion about CAC members potentially sitting in on other watershed district meetings to learn more about what they may be doing.

- B. **Response on CAC recommendations to the Board:** Nothing brought to the board.
- C. **New Advisory Topics from the Board:** None
- D. **CAC members:** Please sign up to attend a Board meeting. Meetings covered through end of year. Once BOM has set 2025 meeting agenda, more spots will be open.

IV. Program and Project Updates

- A. General (Liz):
1. North Lotus Lake Park water quality improvement project open house updates. Good turnout and visitors receptive to project.
 2. Winter salt week is coming up the last week of January, which includes webinars. More info at wintersaltweek.org
- B. E&O Updates (Eleanor)
1. 2025 Calendars coming soon

V. CAC Business: Process and Function

- A. Inform members of term status – Liz sent to members for review
- B. Review new CAC applications & make recommendations to BOM
1. Received 4 applications, which can be reviewed through email sent by Liz
 2. Feedback can be sent to Liz
- C. Review draft 2025 CAC meeting calendar; approved
- D. Member reports – None
- E. Other discussion items
1. Google drive and motions spreadsheet
 2. Need for process to identify key discussion items
 3. Agreed with BOM recommendation to sit in on other watershed CAC meetings.

Info about adjacent watershed district CAC meetings (from Liz):

Organization Name	CAC mtg frequency	Meeting schedule	Meeting time/location
Lower Minnesota River WD, https://lowermnrivewd.org/	Monthly	1 st Tuesday of month	4:30 pm; meeting location not on website but they may held same place as board meetings: Carver County Gov Center, 600 E 4th St, Chaska
Minnehaha Creek WD, https://minnehahacreek.org/	Every other month	Jan, Mar, May...	6:30 pm at MCWD office, 15320 Minnetonka Blvd, Minnetonka

Nine Mile Creek WD, https://www.ninemilecreek.org/	Every other month	Feb, Apr, Jun...	7 pm at NMCWD office, 12800 Gerard Dr, Eden Prairie
Carver County WMO	Monthly	Last Tuesday of the month	6 pm, Carver County Gov Center, 600 E 4th St, Chaska

VI. City water conservation/protection programs – *not discussed due to time constraints*

VII. Running list of PENDING priority motions/items of interest to share with BOM

Date	Motion	Action Requested	Status	Notes
11/1/2022	Recommend revisiting definition of steep slopes due to impacts from climate change.	Direction by BOM; Staff time		

VIII. Running list for potential future presentations

- A. Importance of native plants; resilient landscaping
- B. Climate change & watershed impacts

IX. Upcoming Events and Adjournment.

- A. CAC Meeting – Dec 16
- B. BOM Regular Meetings (1st Wednesdays @ 7 pm): Dec 11
- C. BOM Workshops (quarterly @ 7 pm): Dec 12

TENTATIVE – Upcoming BOM Work Session Topics (anyone may attend)

Dec 12: 1-3pm Strategic planning workshop #3: mission, vision, and values

X. Adjournment

- A. Meeting adjourned at 8:03pm by quorum.