

**DRAFT MINUTES**

Citizen Advisory Council (CAC) Meeting  
6:00-8:00 p.m., Monday, April 18, 2022

ADVISE \* ACT \* LEARN \* LEAD

**ATTENDANCE**

Status: P=Present, E=Excused, A=Absent without notification

**CAC Members**

Andrew Aller	E
Rodey Batiza	P
Jim Boettcher	P
Heidi Groven	P

Michelle Frost	P
Peter Iverson	A
Terry Jorgenson	P
Sharon McCotter	P

Marilynn Torkelson	P
Jeff Weiss	P
Jessica Willey	P
Mike Sorensen	E

**Others**

Liz Forbes	RPBCWD Staff	P
Eleanor Mahon	RPBCWD Staff	E

Jill Crafton	RPBCWD Manager	P

**CAC MOTIONS for the Board of Managers:**

1. NONE

**Key CAC discussion items for the Board of Managers:**

1. NO NEW ONES

**AGENDA**

- I. **Opening – 6:00 – 6:15**
  - A. Call CAC Meeting to Order at 6:07 by Jim Boettcher, acting meeting Chair
  - B. Attendance- see above; CAC member Sam Griffin resigned
  - C. Staff/Manager introductions none
  - D. Approval of the Agenda- motion- Sharon; second Liz, approved unanimously
  - E. Designate timekeeper- Terry volunteered
  - F. Approval of previous CAC meeting minutes - “Free Floating” deleted as amendment; motion by Marilyn; second Terry; approved unanimously.
  
- II. **Board Meeting Recap and Discussion – 6:15-6:25 (Jeff)**
  - A. Highlights from the Board of Managers meeting- Jeff attended the April 6 BOM meeting. They made it through agenda item (i) at this meeting. There was a carryover meeting on 4/18 that Jeff did not attend, but Manager Crafton who attended the second meeting reported that there were no items relevant to CAC discussed. Jeff gave a report on the March 21 CAC meeting to the BOM. He asked the BOM for help in getting the word out on Soil Health and the BOM accepted this and passed a motion to that effect. The 2021 Annual Report was released recently and the BOM discussed the report at length. Liz has a link to the actual report, which runs about 70 pages. Another topic involved a possible conflict of interest by Barr Engineering regarding the Miller Spring issue and possible involvement with the city of Eden Prairie. It was tentatively decided that Barr should not try to work

with Eden Prairie. Manager Crafton expressed thanks and a hearty “well done” to Anne Journey for her presentation on Soil Health.

- B. Response on CAC recommendation to the Board- pending
- C. New Advisory Topics from the Board? none

### III. Program and Project Updates – 6:25 - 7:25

A. Background Presentation on Advisory Topics from BOM - none

B. Advisory Topics Recommendations for BOM - none

C. District Project Updates

1. Project/program updates - Liz announced that the 2021 Annual report is out and that the Lake fact sheets will be on the web site at the end of the week. Each sheet consists of two pages and includes a variety of useful information. Since the new field season is upon us, Josh is hiring some temps for the summer. With Sam Griffen having resigned, Eleanor is looking for a new CAC member to join the DEI committee. Please reach out to [Eleanor](#) or [Liz](#) if interested in assisting with how to increase involvement of under-represented communities in Watershed District issues. Marilynn asked about the review process for the CAC Governance Manual; Liz indicated that BOM/staff will be asking for input (CAC, public, etc.) beginning in the next couple of months. CAC has asked for wide ranging input from the public, BOM, and others for changes that might be warranted. Summer is the goal for release of the new website. There was a question about whether CAC meetings will remain virtual even though many other groups are starting to meet in person. Liz thought that they would stay virtual until further notice.
2. Tentative joint BOM/CAC meeting to include discussion of information flow: July 6, 6-7 pm (before regular BOM meeting; may be pushed to following week due to holiday)

D. **Learning Presentation/Discussion Topic-** Marilynn gave a very informative presentation on the five principles of Soil Health. She presented several slides and lead discussion on further ideas that lead to additions and modifications of these slides. There will be further discussion of this topic, including how to involve additional groups in discussion and action at the next CAC meeting. Before that, Marilynn’s slides, and additional information for discussion will be distributed to CAC members and others. There was lively discussion about the general topic of who should get these slides, possibly as action items. It was tentatively concluded that the BOM should decide on next steps and what organizations should be contacted for involvement. Clearly this is a big topic for the future and this discussion is only the beginning. There is clearly a lot of enthusiasm for additional actions.

E. Jim Boettcher attended a recent talk about shallow lakes given by Joe Bischoff (Senior Aquatic Ecologist, Barr Engineering) and expressed enthusiasm for the quality of the presentation. Manager Crafton concurred. Bischoff is an expert on lake ecology and highly knowledgeable about many aspects of lake health and related topics. Jim forwarded [link to the recorded Shallow Lakes Webinar](#). He also forwarded information about how to register for a free [upcoming webinar on May 3 on Lake Ecology](#), also by Joe Bishchoff.

### IV. CAC Process and Function 7:25-8:00

- A. Tentative joint BOM-CAC meeting scheduled to discuss BOM-CAC communication process. Liz sent around a sheet showing BOM-CAC communication from 2016. This is a possible starting point for discussion

**V. Proposed Future Meetings List: For planning and suggested topics**

- A. 10 Year Plan Update: Overview/requirements
- B. Part 2: Rules application (Terry)
- C. CAC/community education approach
- D. Governance manual review

**VI. Upcoming Events and Adjournment**

1. Next Board of Managers – May 4, 2022; 7:00 PM Regular meeting/virtual. CAC member **Michelle Frost** to attend.
2. Next CAC Meeting – May 16, 2022; 6:00 PM – virtual Zoom meeting. *Manager to attend: TBD*
3. Tentative joint BOM/CAC communications meeting - July 6, 6:00 pm
4. Adjournment- 8:00; motion- Sharon; 2nd- Jeff, passed unanimously.