

**DRAFT Regular Meeting Minutes – May 16, 2022**  
**RPBCWD Citizens’ Advisory Committee Monthly Meeting**  
**Location: Virtual via Zoom**

**ATTENDANCE**

Status: P=Present, E=Excused, A=Absent without notification

**CAC Members**

Andrew Aller	P
Rodey Batiza	P
Jim Boettcher	P
Mike Sorensen	P

Heidi Groven	P
Michelle Frost	E
Peter Iverson	E
Terry Jorgenson	P

Sharon McCotter	P
Marilynn Torkelson	P
Jeff Weiss	E
Jessica Willey	P

**Others**

Liz Forbes	<i>RPBCWD Staff</i>	P
Eleanor Mahon	<i>RPBCWD Staff</i>	P
Terry Jeffery	<i>Int. Administrator</i>	P

Dorothy Pederson	<i>RPBCWD Manager</i>	P
Scott Sobiech (Barr)	<i>District Engineer</i>	P

**CAC MOTIONS for the Board of Managers:**

1. None

**Key CAC discussion items for the Board of Managers:**

1. No new ones

- I. **Opening – 6:00 – 6:15**
  - A. **Call CAC Meeting to Order** – Chair Aller called meeting to order at 6:08 pm
  - B. **Attendance:** As noted above
  - C. **Staff/manager introductions as needed** – As noted above
  - D. **Matters of general public interest** – Members of the public Louise Ludford & Arne Bjork introduced themselves; they live in Minnetonka in homeowner association on Aspenwood Trail
  - E. **Approval of the Agenda** – Motion by Sharon, 2nd by Terry, passed unanimously
  - F. **Designate timekeeper** – Chair Aller
  - G. **Approval of previous CAC meeting minutes** – Motion by Heidi, 2<sup>nd</sup> by Jim, passed unanimously

**II. Board Meeting Recap and Discussion**

- A. Highlights: None – no CAC member attended; Mgr Pederson & Admin Jeffery said no items related to CAC at board mtg. Sharon asked about open manager position; Admin Jeffery said county is accepting applications for two open positions (1 vacant) followed by interviews then special meeting/announcement.
- B. Response on CAC recommendation to the Board: No new
- C. New Advisory Topics from the Board: None
- D. CAC members were requested to sign up for future board meetings and reminded using link for access is available.

**III. Program and Project Updates – 6:25 - 7:25**

**A. Background Presentation on Advisory Topics from Board of Managers – none**

**B. Advisory Topics Recommendations for Board of Managers – none**

**C. District Project Updates**

1. Administrator Jeffery provided updates on the Pioneer Trail Wetland Restoration (mostly complete); Silver Lake water quality project (new contract); Rice Marsh Lake water quality project (in progress, Barr Engineering); Lake Susan Park Pond filtration system (working out issues with iron-enhanced sand filter system); Middle Riley Creek restoration at Bearpath Golf Course (largely complete); Upper Riley Creek (public hearing at Chanhassen), Upper Bluff Creek (done)
2. Governance manual review: CAC members interested in help with review should reach out to Admin Jeffery. Timeframe is mid-July for input, revisions by August, revision released Jan 1, 2023.
3. Lake & stream factsheets available on website and at RPBCWD office. Reach out to Liz with printed copy requests.
4. Mgr Pederson noted that shoreline erosion from wakeboarding is problematic in many lakes and Lakeshore residents have indicated they are looking at placing buoys to designate “no wakeboarding” areas. Admin Jeffery said the DNR/city is unlikely to approve due to effort needed to place/remove buoys.
5. Aquatic invasive plant management: Mitchell, Red Rock, Riley, and Susan may be treated this week. Lotus will be later.
6. Another presentation was offered by county/Joe Bischoff on shallow lakes. Lots of good info and CAC members are encouraged to watch recording (links emailed to CAC members).

**D. Learning Presentation/Discussion Topic – 6:30 pm**

1. Presentation by Admin Jeffery & Engineer Sobiech on overview of District rules revision. Additional info to be presented to CAC in late summer.

**IV. CAC Process and Function**

- A.** CAC member FAQs: continued to the next meeting, without objection.
- B.** Joint BOM/CAC meeting on communication process scheduled for July 13 at 5 pm. CAC members should get this on their calendars. Sharon suggested history of communication process be included to provide context. Passing the torch to new leadership should include info about responsibilities and history. Chair Aller concurred.

**V. Future Meetings: planning and topics**

- A.** 10 Year Plan Update: Overview/requirements: Done
- B.** Part 3 (?): Rules application (Terry): Likely in August
- C.** CAC/community education approach: TBD
- D.** Governance manual review - TBD

**VI. Upcoming Events and Adjournment**

- A.** Next Board of Managers – June 1, 2022; 7:00 PM Regular meeting/virtual. CAC member **Michelle Frost** to attend.
- B.** Next CAC Meeting – June 20, 2022; 6:00 PM – virtual Zoom meeting.
- C.** Joint BOM/CAC meeting - July 13, 5:00 pm (undecided if Zoom or in person)

Motion to adjourn at 8:20 pm by Sharon. 2<sup>nd</sup> by Marilyn. Passed unanimously.