



Workshops and Trainings

After you submit your registration form, you will receive an email confirming your registration or notifying you that the workshop is full. If you have questions, please contact info.dpo@state.mn.us (<mailto:info.ipad@state.mn.us>). Those who receive a confirmation email will also receive a reminder email with additional information shortly before the workshop.

See the [Data Practices Office On the Road](https://mn.gov/admin/data-practices/news/events/ontheroad/) (<https://mn.gov/admin/data-practices/news/events/ontheroad/>) schedule for other training opportunities and find information on [free Webinars](https://mn.gov/admin/data-practices/news/events/webinars/) (<https://mn.gov/admin/data-practices/news/events/webinars/>) that we offer.

Intro to Data Practices Policies & Procedures Remote Workshop

Need a primer or a refresher about your responsibilities related to data practices in state or local government? Then this workshop is for you!

The workshop offers:

- Background on government entities' legal duties related to government data;
- Advice on the legal requirements related to appropriate access to not public data and data breach investigations and notifications;
- Help creating or updating customized data practices policies and procedures required by law; and
- An opportunity to apply your knowledge in hands-on exercises.

Workshop details:

Date: Tuesday, March 15, 2022

Time: 8:30 a.m. to 12 p.m.

Place: Remote attendance only

Cost: \$125 per person

Register online now! (<https://minnesota.webex.com/minnesota/j.php?RGID=r4651f6374d526502524761b10b30eaae>)

Other details and system requirements:

- Space is limited to 30 attendees. You will receive an email confirming your registration and a reminder email prior to the workshop with attendance instructions and workshop materials. Please note that we are asking you to respond to initial questions on the registration form. [back to top ↑](#)
- We will be using WebEx meetings for this workshop. You will need a computer with either internal or external

speakers and a working microphone. We request that attendees have their videos turned on during the workshop.

- Invoice for payment will be provided following the workshop, and payment must be made via SWIFT or by check. Our office does not accept credit card payments. Please provide notice of cancellation as soon as possible to allow another person to attend in your place.
- The information presented in the workshop is available in alternative formats for individuals who have disabilities. Please contact DPO if you need an alternative format: info.dpo@state.mn.us (<mailto:info.dpo@state.mn.us>) or 651-296-6733.

Upcoming Data Practices Workshops

Can't make it to one of our current workshops? Don't worry! Here's a tentative schedule of our upcoming remote workshops:

- **April 2022:** The Do's and Don'ts of Government Personnel Data

No upcoming in-person workshops

The Data Practices Office does not have any upcoming workshops that will be held in-person due to precautionary measures related to the COVID-19 pandemic. Our office will update this page soon when we schedule in-person workshops again.

You can also [subscribe to the Data Practices Office email list \(https://public.govdelivery.com/accounts/MNADMIN/subscriber/new?topic_id=MNADMIN_11\)](https://public.govdelivery.com/accounts/MNADMIN/subscriber/new?topic_id=MNADMIN_11) to receive updates when new in-person workshops are scheduled.

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