

Draft Minutes: April 19, 2021
RPBCWD Citizens' Advisory Committee Monthly Meeting
Virtual Via Zoom

Member Attendance (By each name, put a P=Present, E=Excused, not present but with notification or A=Absent with no notification)

Andrew Aller	P	Samuel Griffin	P	Terry Jorgenson	P	Jeff Weiss	P
Rodey Batiza	P	Heidi Groven	P	Sharon McCotter	P	Jessica Wiley	P
Kim Behrens	P	Michelle Frost	P	Jan Neville	E		
Jim Boettcher	P	Peter Iverson	E	Marilynn Torkelson	P		

Terry Jeffery	RPBCWD staff	P
Liz Forbes	RPBCWD staff	P
Joshua Maxwell	RPBCWD staff	P
Jill Crafton	BOM	P

Key CAC MOTIONS for the Board of Managers:

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| <ol style="list-style-type: none"> 1. None 2. |
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Key CAC discussion items for the Board of Managers:
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| <ol style="list-style-type: none"> 1. 2. |
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I. Opening

- A. **Call CAC meeting to Order:**
- B. **Attendance:** As noted above.

- C. **Staff and Manager introductions** Jill appointed in 2009. Liz hired as grant program coordinator, groundwater & other duties as assigned. 11 candidates for E&O positions being interviewed.
- D. **Matters of general public interest:** none
- E. **Approval of Agenda: Kim to be timekeeper.** Andrew made a motion to approve the agenda and Sam seconded. Motion passed.
- F. **Approval of April 6, 2021 CAC Special Meeting Minutes:** Sharon made a motion, Kim seconded. Then Sharon asked a question on the dispersal of the special meeting minutes... Terry says CAC does not need to conform to open meeting laws. So CAC **can** email each other. Sharon wants to know if special meeting minutes could be sent to BOM, Terry will include in May BOM minutes, along with his research on potential effects to the creek and spring. Terry wants official CAC communications with BOMs to go through him. Motion to approve minutes was approved.

II. Board Meeting Recap and Discussion -

- A. Highlights from the (monthly) managers meeting were presented by Sharon McCotter.
 - 1. **March Meeting** (Bylaws Recommendation) Attorney says it's ok to ask for a 2 year initial CAC membership commitment, but it can't be a requirement just a recommendation. Does this change to the bylaws have to be posted for 30 days? No just notify the absent CAC members only. Terry to send out email to non attending CAC members.
 - 2. **April Meeting**
 - a) BOM response to CAC recommendations on the Board-Noble Hill Housing Development was that they were very glad to receive the information about citizen concerns on the project. BOM asked for information to be gathered and presented at May BOM mtg on will project affect creek and spring. Rule D and E shoreline amendments were passed. WSG with the municipality to fix trash, sediment, etc..while also doing street improvements. District administrator posting being postponed indefinitely due to other demands on the district currently.
 - b) New CAC topics referred from the Board (overview): Sharon proposed a couple of ways for CAC to work with the BOM. First: Join in the BOM workshops for upcoming strategic planning. Second: Participate in the annual district scorecard include DEI section. Terry to look at 10 year plan reassessment of work to tackle in 2021. What can be accomplished considering staff turnover. Sharon also talked about how construction projects can create an "Incidental wetland".
- B. Questions from CAC and/or highlights (if needed)

III. Program and Project Updates; Staff Engagement with CAC; Learning Presentations

- A. **Advisory Topics from Board of Managers** (Project / Details)
- B. **Learning Presentation** - Learning Topic: Creek Restoration Action Strategy (CRAS) - Josh Maxwell Water Resources Coordinator CRAS is a framework to establish relative creek resto priorities across all creeks- outside funding, coordination with other projects acute threats may affect priority. 89 subreaches identified 8 with severe degradation and 33 reaches with high degradation.
- C. **District Project Update** - Upper Riley Creek Ecological Enhancement Plan update - Terry- This project is almost 2 miles of stream located in the reach from Hwy 5 to Lake Susan. CRAS score of 41. This forms a delta about $\frac{3}{4}$ acre in size emptying into Lake Susan that is just the larger visible particles. The restoration will include 9 rock riffles, 35 cross vanes, 10 outlet modifications, 5 floodplain reconnections. Anticipated Outcome Reduction of pollutant load of 470,000 pounds per year of TSS and 250 pounds per year of TP. Biodegradable materials will be used including root balls instead of boulders if the trees have to be removed anyway.

IV. CAC Business: Process and Function

- A. **CAC Re-Entry Discussion** When do we start meeting in-person again? We voted, some members were ok with in person meetings and others are still very uncomfortable. We decided next month will be 100% zoom again.
- B. **Identification of Citizen Issues for BOM** How might we do this? Terry suggested CAC citizen reports. Then have the CAC vote on bringing to BOM. Heidi suggested we think about it and discuss at the next meeting.
- C. **Committee Scope / Interests** Committee members who are interested should share a 1 paragraph bio and send them to Heidi within next week as a way of getting to know each other better. We reviewed the status of the subcommittees.
- D. **Recap of Learning Topics** From previous discussion our highest priorities are to learn more about wetlands and deep dive into current projects.
- E. **2021 Calendars**
 - 1. Volunteers for Board meetings: **Need** June and August Board meeting attendees. Sign up on the Google docs calendar. Kim volunteered to attend BOM meeting in June.
- F. **Planning next meeting**

V. Upcoming Events and Meeting Close.

- A. RPBCWD Board of Managers May 5th 2021; 7:00 PM Regular board meeting – virtual Zoom meeting - Heidi to attend on behalf of the CAC

- B. RPBCWD CAC Meeting May 17th, 2021; 6:00 PM – virtual Zoom meeting; Manager Crafton to attend on behalf of the managers
- C. Motion to Adjourn made by Sharon and seconded by Terry. Meeting adjourned at 8:06pm