

Riley-Purgatory-Bluff Creek Watershed District

Board of Managers Regular Meeting
Wednesday, January 8, 2020, 7:00pm

Workshop Beginning at 5:30pm

RPBCWD DISTRICT OFFICE

18681 Lake Drive East

Chanhasen

Agenda

- 1. Call to Order** **Action**
- 2. Approval of the Agenda** **Action**
- 3. 5:30pm Governance Workshop and Water Quality Report** **Information**
- 4. Matters of general public interest** **Information**

Welcome to the Board Meeting. Anyone may address the Board on any matter of interest in the watershed. Speakers will be acknowledged by the President; please come to the podium, state your name and address for the record. Please limit your comments to no more than three minutes. Additional comments may be submitted in writing. Generally, the Board of Managers will not take official action on items discussed at this time, but may refer the matter to staff for a future report or direct that the matter be scheduled on a future agenda.

- 5. Reading and approval of minutes** **Action**
 - a. Board of Manager Meeting, November 6, 2019
- 6. Organizational Actions**
 - a. Election of Officers
 - i. President
 - ii. Vice President
 - iii. Treasurer
 - iv. Secretary
 - b. Designation of Official Publication
 - c. Appointment of the Technical Advisory Committee
 - d. Designation of Bank
 - e. Designation of Investment Bank
 - f. Designation of Depository for Permit and Financial Assurance
 - g. 2020 Calendar of Meetings
- 7. Citizen Advisory Committee** **Action**
 - a. Report
 - b. Motion
 - c. Application updates

8. Consent Agenda

(The consent agenda is considered as one item of business. It consists of routine administrative items or items not requiring discussion. Any manager may remove an item from the consent agenda for action.)

- a. Accept December Staff Report
- b. Accept December Engineer's Report (with attached Inspection Report)
- c. Approve Task Order 29A – Feasibility study for Middle Riley Creek Stabilization through Bearpath
- d. Approve Task Order 30A – Feasibility study for Pioneer Wetland Restoration
- e. Approve Lake Susan Park Pond Reuse and Water Quality Project- Final payment application
- f. Approve Bluff Creek Tributary Restoration- Payment application #2
- g. Approve Purgatory Creek Conservation Area Improvement for \$13,500 without Add-on Service

9. Action Items

Action

- a. Pulled consent items
- b. Accept November Treasurer's Report
- c. Approve Paying of the Bills
- d. Appointment of the Citizen Advisory Committee
- e. Solicit applications for Administrative Assistant and Communication Manager
- f. Release Public Notice for Public Hearing for Ordering of Saint Hubert.
- g. Groundwater Program - fund allocation
- h. Approve Fund Transfers
- i. Review of permitting fees
- j. Adopt updated Governance Manual
- k. IT/IT consultant (LK)
- l. Personnel/Personnel Consultant (LK)
- m. Accounting/accounting clerk (LK)
- n. Credit Cards (LK)
- o. Investment of funds (LK)
- p. Journal of votes (LK)
- q. Shoreline and erosion (LK)
- r. Meet and Greet City Officials 2020 (LK)
- s. Permit variance resolution (LK)
- t. Form of resolutions approving permit application (LK)
- u. Internal calendar (LK)
- v. Multi-year project report (LK)

10. Discussion Items

Information

- a. Manager Report
 - i. Personnel Committee
 - ii. Other matters
- b. Administrator Report
- c. Communication and Community Engagement Manager
- d. Other

11. Upcoming Board Topics

- a. Water Quality Report
- b. PID #25 0360010 (No Physical Address), City of Chanhassen, Highway 101 Right of Way, City Request for Parcel Exchange
- c. Order Silver Lake Water Quality at Pleasant View Drive (On hold)

12. Upcoming Events

Information

- Citizen Advisory Committee Meeting, January 27, 2019, 6:00pm, 18681 Lake Drive East, Chanhassen
- Board of Managers Meeting, February 8, 2020. 7pm, 18681 Lake Drive E, Chanhassen
- Personnel Committee Meeting, January 17, 2020. 3pm. 18681 Lake Drive East, Chanhassen